

## Warehouse Supervisor – Mississauga Location

### About Us:

CanCrete Equipment Ltd. headquartered in Mississauga, is a leading supplier of parts and equipment for Canada's concrete pumping market. We offer solutions to the concrete industry, be it through new equipment, used equipment, rentals, parts, service, or simply providing advice when needed.

### The Role:

The person in this role will be reporting to the Logistics Department Manager and Supervising a small warehouse team ensuring proper order picking/packaging, shipping/receiving, and overall warehouse flow, and organization. Please note that job duties and responsibilities are subject to change over time and CanCrete reserves the right to make changes to your job duties/responsibilities.

### Key Responsibilities:

- Lead, supervise and coach the warehouse team ensuring the Company's values, health and safety program and policies/procedures are being followed
- Oversee and work along side warehouse team in daily warehouse operations including order picking, packing, shipping and receiving processes to ensure that items are correctly picked, accurately packed, and shipped according to customer requirements
- Conduct daily communication meetings to plan, prioritize, assign and organize, daily work activities in the warehouse
- Increase productivity by creating/maintaining an environment where employees are motivated to take ownership of responsibilities
- Train and develop new and existing employees on health and safety and new/existing policies and procedures providing feedback when necessary
- Provide feedback and updates to the Logistics Department Manager regarding daily/weekly activities, performance and identify any areas of improvement
- Ensure inventory accuracy through weekly cycle counts, yearly inventory count and discrepancy investigations and collaborate with Logistics Department Manager to implement actions to prevent reoccurrence
- Participate in warehouse meeting, parts meeting, and staff meeting – inputting to and executing action plans as appropriate
- Ensures employees have the appropriate equipment and tools necessary to perform their jobs

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#### **TORONTO | HQ**

1810 Meyerside Drive  
Mississauga, ON L5T 1B4  
P. 416-749-2843

#### **ORANGEVILLE**

150 Centennial Road  
Orangeville, ON L9W 5K2  
P. 519.942.8844

#### **MONTREAL**

1855 Rue Cunard  
Laval, QC H7S 2C7  
P. 514.884.0076

#### **VANCOUVER**

13885 115 Ave. Unit 7 & 8  
Surrey, BC V3R 0R8  
P. 604.262.1813

- Travel between locations (Mississauga and Orangeville) may be required
- Other duties assigned by management

## **Qualifications:**

- Post-Secondary degree in Business, Supply Chain Management, Logistics, or a related field is an asset
- Minimum of 3-5 years of experience in warehouse management or supervision
- MRP System Experience – SAP an Asset
- Proficient knowledge of computer software including Outlook, MS Word, Excel, and PowerPoint as well as office equipment (telephone, copier, scanner).
- Excellent organizational skills to function under time constraints and within established deadlines, with particular attention to detail
- Excellent customer service skills and interpersonal skills to effectively communicate with all business needs
- Proactive problem solver with a positive, can-do attitude
- Valid G class license with a clean driver's abstract
- Forklift Operator Certification
- Engages and operates with a high level of integrity and reliability
- Must be able to lift 50lbs
- Knowledge of the construction industry, with an emphasis on the concrete sector is an asset

## **What We Offer:**

- Competitive salary
- Company sponsored pension matching program
- Complete benefits package
- Annual bonuses
- Lunches, BBQs, and gift cards
- Great career advancement opportunities
- A seat at the decision-making table for a high growth company and ability to make a difference in the direction of CanCrete

CanCrete is committed to an inclusive workplace that values and promotes diversity. We believe that our workplace should reflect the communities we serve, and we strive to build and nurture a culture where employees feel empowered and valued.

**Pay:** \$31.00-\$35.00 per hour