

Warehouse Associate/Shipping & Receiving

About CanCrete:

CanCrete Equipment Ltd. headquartered in Mississauga, is a leading supplier of parts and equipment for Central and Eastern Canada's concrete pumping market. We offer solutions to the concrete industry, be it through new equipment, used equipment, rentals, parts, service, or simply providing advice when needed.

The Role:

The person in this role will work in the warehouse and ensure proper order picking/packaging, shipping/receiving, and overall shop flow, and organization.

Key Responsibilities:

- Fulfill customer orders, help with outbound shipping, inbound receiving, staging of products, and all related documentation
- Sign for incoming courier packages and verify goods received
- Maintain warehouse including putting away stock, sweeping, organizing supplies, and garbage disposal
- Perform other general warehouse duties as assigned
- Forklift operation
- Parts/equipment deliveries and pick-ups

Qualifications:

- 1-2 years experience in a shipper/receiver or warehouse associate role
- Forklift experience
- Must be results-orientated and able to work both independently and within a team
- Proficiency in using Microsoft Office Suite applications
- Engages and operates with a high level of integrity and reliability
- High level of organizational skills and professionalism
- Detail-oriented
- Interpersonal, oral, and written communication skills
- Ability to prioritize and manage time and assignments
- Have a valid G class license with a clean driver's abstract
- Previous experience driving a truck and trailer is an asset
- Knowledge of the construction industry, with an emphasis on the concrete sector is an asset
- Position may involve repetitive bending and an ability to lift up to 50lbs

What We Offer:

- Competitive salary
- Company sponsored pension matching program
- Complete benefits package
- Annual bonuses
- Lunches, BBQs, and gift cards
- Great career advancement opportunities
- A seat at the decision-making table for a high growth company and ability to make a difference in the direction of CanCrete

CanCrete is committed to an inclusive workplace that values and promotes diversity. We believe that our workplace should reflect the communities we serve, and we strive to build and nurture a culture where employees feel empowered and valued.